



IN THE ATHENS COUNTY MUNICIPAL COURT  
ATHENS COUNTY OHIO

MOTION TO SEAL THE RECORD

State of Ohio,  
City of \_\_\_\_\_

Case Number \_\_\_\_\_

v.

Judge \_\_\_\_\_

\_\_\_\_\_  
Defendant/Applicant (please print)

**APPLICATION FOR ORDER SEALING RECORD OF CONVICTION**

Defendant hereby makes application to the Court pursuant to Ohio Revised Code § 2953.32 for the sealing of the conviction in the above stated case. Defendant hereby provides the following information:

1. Conviction offense \_\_\_\_\_

2. Date of conviction \_\_\_\_\_

3. Date sentence completed \_\_\_\_\_

4. Current address \_\_\_\_\_  
\_\_\_\_\_

5. Current telephone Number \_\_\_\_\_ 6. DOB \_\_\_\_\_

7. Driver's License Number & State \_\_\_\_\_ 8. SSN \_\_\_\_\_

**AFFIDAVIT:**

Defendant states that the above captioned case(s) is eligible for sealing, that there are no criminal proceedings pending, and that the interests of Defendant in having the record pertaining to this case are not outweighed by any legitimate government needs to maintain that record.

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Defendant/Applicant

Sworn and subscribed before me, a notary public, this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Clerk/Deputy Clerk/Notary Public

My commission expires \_\_\_\_\_

## **DISCLAIMER**

When a court orders a record sealed, it is effective on the date of the order to seal the official record and the record of the arresting agency and jail, if applicable. While a case is pending and until a record is sealed, it is a public record. While a public record, individuals and private business may download information from court, police, or jail files. The court order to seal does not undo such dissemination or apply to private businesses that may have downloaded your case information before the sealing.

Therefore, private businesses may still have your case information even after your official record is sealed. If you become aware of such knowledge, it is your responsibility to notify the holder of the information and request that they comply with the spirit of the sealing law and delete their records. You should be aware that, under current law, they are not required to do so.